



## Humboldt Lodging Association – FY 2019-20 Director Election Timeline

June 12, 2019

Action	Date	Notes
Board of Directors establishes and appoints Directors to Nominating Committee at special meeting of the Board of Directors.	June 2019	<ul style="list-style-type: none"> <li>Bylaws Art. VIII, Sec. 5 requires Nominating Committee to nominate candidates.</li> <li>Bylaws Art. X, Sec 1 prohibits the Executive Committee from “the appointment of committees who have the power of the Board or any members of such committees.”</li> </ul>
Nominating Committee meets to nominate candidates to be elected/re-elected.	July 2019	<ul style="list-style-type: none"> <li>Bylaws Art. VIII, Sec. 5 requires Nominating Committee to nominate candidates.</li> <li>Bylaws Art. VIII, Sec. 5 requires Nominating Committee to notify the membership of its choices not less than 60 days before the first day of July. Because this is now impossible, suggest providing 60 days notice prior to the first day of October.</li> <li>Bylaws Art. VIII, Sec. 5 requires candidates to give consent prior to being nominated/elected.</li> </ul>
Notice of Nominating Committee choices mailed to membership.	August 2, 2019	<ul style="list-style-type: none"> <li>Civitas can assist with drafting the notice.</li> <li>Mailing will occur 60 days prior to October 1, 2019.</li> </ul>
Deadline to receive petition from membership for additional candidates to be placed on ballot.	September 1, 2019	<ul style="list-style-type: none"> <li>Civitas can assist with drafting the notice.</li> <li>Bylaws Art. VIII, Sec. 5 requires a valid petition to be signed by 25% of the membership.</li> </ul>
If valid petition is received, ballots mailed to membership.	September 9, 2019	<ul style="list-style-type: none"> <li>Civitas can assist with drafting the ballot.</li> <li>Bylaws Art. VIII, Sec. 5 requires written ballot election if valid petition received.</li> </ul>
If no valid petition is received, no election is conducted and Secretary-Treasurer casts unanimous ballot for candidates recommended by Nominating Committee.	September 9, 2019	<ul style="list-style-type: none"> <li>Bylaws Art. VIII, Sec. 5 allows Secretary-Treasurer to cast unanimous ballot to elect Nominating Committee recommended candidates if no valid petition received.</li> </ul>
Board of Directors announces results of Director election at special meeting of the Board of Directors.	Late September 2019	
Newly elected Directors take office.	October 1, 2019	