

STAFF REPORT

TO: Humboldt Lodging Alliance Board of Directors

FROM: Meredith Matthews, Executive Director

DATE: 6.17.26

SUBJECT: Agenda Item VI-C, Consider rent for fiscal year 2027 (August 2026-July 2027) for 839 9th Street, Suite C, Arcata for \$200/month, total \$2400

Recommendation

Staff recommends that the Board:

Approve the proposal

Background

ED Matthews has been renting an office space at 839 9th Street, Arcata. The rent agreement with the landlord, Alex Stillman, is to not increase the rent for 2 years. This office will allow HLA to terminate the rental on the storage unit which houses brochures, while also supplying a central location to post meeting agendas for Zoom meetings, and to conduct HLA Business.

Financial Impact

\$2,400 annually for rent, with potential savings of \$1,978 from storage fees